

UGC HUMAN RESOURCE DEVELOPMENT CENTRE(HRDC)

Maharshi Dayanand Saraswati University, Ajmer
Pushkar Bypass, Kayad Road, Ajmer -305009 Rajasthan

Application form for Orientation Programme/Refresher
Course/Short Term Course/Any Other Course
For detailed programme kindly visit our website
www.mdsuajmer.ac.in

Affix
Photograph

IMPORTANT INSTRUCTIONS

1. There should be a minimum gap of one year between two courses , though it may be relaxed if adequate number of participants is not available or it is essential for the teacher to fulfill eligibility conditions for career advancement.
2. Only completely filled forms, duly signed and forwarded through proper channel will be accepted (Incomplete application will not be considered)
3. Demand Draft of Rs.1000/- (non-refundable) Payable at Ajmer favouring the Director, UGC-Human Resource Development Centre(HRDC), M.D.S. University, Ajmer towards Registration fees should be submitted at the time of joining.
4. The programmes are fully residential for outstation participants.
5. Certificate of completion of course will be given only to those participants who attend the course for full duration. There is no provision of any leave during the course /programme.
6. Every participant will be evaluated on a five point scale on the basis of the performance in the course and grades A/B/C/D will be awarded. Participants getting grade 'D' will be required to repeat the course without financial commitment to UGC-HRDC.
7. The duly filled and forwarded application should reach the office of the Director, UGC- Human Resource Development Centre(HRDC), Maharshi Dayanand Saraswati University, Ajmer (Rajasthan) 305009 invariably four weeks or in special circumstances a week before the commencement of the course.

APPLICATION FOR REFRESHER COURSE IN _____
ORIENTATION PROGRAMME _____ to _____
SHORT TERM COURSE IN _____

1. Date of Course/Programme for which you are an applicant _____
2. State Whether you need HRDC Guest House accommodation? _____

3. Details of Demand Draft :

DD No. _____ Date _____ Bank Name _____

Bio Data

1. Name of applicant with qualification _____
2. Father's Name _____
3. Address for Correspondence with e-mail _____

4. Residence phone No. and Mobile No.(if any) _____
4. Sex (Male/Female) _____
5. Date of Birth _____
6. General/SC/ST/OBC _____
7. Designation & Institution _____
8. Subject _____
9. Nature of Job: Permanent/Temporary/Adhoc/Contractual _____
10. Date of regular selection and appointment _____
11. Temporary Service, if any _____
12. Total teaching experience, after regular (Substantive) appointment as
Asstt.Professor/Lecturer _____
13. Is appointment on Contract? (Mention date of appointment) Yes/No
14. Total Teaching Experience in years _____
15. University/ Affiliating University _____

16. State whether you have attended any other refresher/orientation courses in past, if yes give details:

Name of Course	Earstwhile ASC/HRDC which conducted the course	Dates of the course

UNDERTAKING

I undertake to abide by the relevant rules/guidelines of the UGC and to commit solely to the programme of the course during the duration

Signature of the Applicant

DECLARATION

I do hereby declare that all the information furnished in this application are true, complete and correct to the best of my knowledge and belief. In case, the information furnished is found to be incorrect, false or incomplete my application/admission to the course is liable to be rejected.

Place-----

Date-----

Signature of the Applicant

RECOMMENDATION OF THE FORWARDING AUTHORITY

- a. Certified that the participant has not attended any O.P. or R.C. other than mentioned in col.14
- b. This University College/Institution is within the purview of the UGC and is included in the list under sec.2(f) of the UGC act. Our college is affiliated to the University of
- c. If selected the candidate will be deputed to HRDC, M.D.S. University, Ajmer for the Orientation Programme/Refresher Course/Short Term Course/Any Other Course.

Date.....

Signature of the Principal /Registrar with seal